ST AUGUSTINE'S COLLEGE
W. SINGHBHUM
JHARKHAND
MANOHARPUR

opportunity !
opportunity !
opportunity !

आप को मिलेगा St.augustine college मैं पढ़ाई के साथ साथ computer की sikhsha ओर उसके साथ साथ skills जो की आगे जा कर आपका भबिष्य बनेगा ।

Skills

Computer training

Certificate

ओर जानकारी के लिए सम्पर्क करे

ST.AUGUSTINE COLLEGE MANOHARPUR , JHARKHAND

ACTING PRINCIPAL
ST. AUGUSTINE'S COLLEGE
MANOHARPUR, W. SINGHBHUM

ST AUGUSTINE'S COLLEGE
W. SINGHBHUM
JHARKHAND
MANOHARPUR

Register of Daily Attendance of Students

School Register No. 1B

Hindu
Mohammaden
Others

Total

Class Computer Sec.

Month of Aug 2022

No. of Free Students :
No. of Half Free Student :

Average daily attendance :
Percentage of attendance :
Total No. of working days :

Roll No.	NAME	No. of in Admission Registered	ATTEN 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	Pummi Kumari																
2	Reema Nayak																
3	Savitri tirkey																
4	Neetu lugun																
5	Supriya topno																
6	Seema Surin																
7	James Bare																
8	Asim lugun																
9	Abhijit Kachhap																
10	Laxmi Mahto																
11	Asrael bhengra																
12	Sayun bhengra																
13	Manish dragam																
14	Abhay choudhary																
15	Sapan Sahil Michyari																
16	Rahul Lohar																
17	Chandan Mahto																
18	Manish Mahto																
19	usha tuti																
20	Asha Kachhap																
	No. of Student Present :																
	No. of Student Absent :																
	Total :																

Roll No.	DANCE 16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	No. of Days Present	Late	Leave	Absent	REMARKS
1	P	P	P	A	P	|	P	P	P	P	P	A	|	P	P	P				
2	P	A	P	P	P	|	P	P	P	A	P	P	|	A	P	P				
3	P	P	P	P	A	X	P	P	P	P	P	A	X	P	P	P					
4	P	P	P	P	A		P	P	P	P	P	P		A	P	P					
5	P	A	P	P	P		P	P	P	P	A	P	|	P	P	P					
6	P	P	A	P	P	|	P	P	A	P	P	P	|	P	P	P					
7	P	P	P	P	A	|	A	P	P	P	P	P	|	P	P	P					
8	P	P	P	P	A		P	P	P	A	P	P		P	P	P					
9	P	P	P	P	P	A	A	P	P	P	P	P	A	P	P	A					
10	P	P	P	A	P		P	P	P	P	A	P		P	P	P					
11	P	P	P	A	P	|	P	P	P	P	P	A	|	P	P	P					
12	P	P	P	P	A	|	P	P	P	P	A	P	|	P	P	P					
13	P	A	P	P	P		P	A	P	P	P	P	|	P	A	P					
14	P	A	A	P	P	A	P	P	P	P	P	A	|	P	P	P					
15	P	P	P	P	A	|	P	P	P	P	P	P	A	P	P	A					
16	P	P	P	P	A	|	P	P	P	P	P	P	|	P	A	P					
17	P	P	P	P	P	|	P	A	P	P	P	A	|	A	P	P					
18	P	P	P	A	P	|	P	P	P	P	P	A	|	P	P	P					
19	P	P	P	P	A	Z	P	P	P	P	P	P	|	A	P	P					
20	P	A	P	P	P	|	P	A	P	P	P	P	Z	A	P	P					
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Signature

Class Teacher

ACTING PRINCIPAL
ST. AUGUSTINE'S COLLEGE
MANOHARPUR, W. SINGHBHUM

ST AUGUSTINE'S COLLEGE
W. SINGHBHUM
JHARKHAND
MANOHARPUR

Register of Daily Attendance of Students

School Register No. 1B

Hindu
Mohammadan
Others
Total

Class Computer Sec.

Month of Sep 2022

No. of Free Students :
No. of Half Free Student :

Average daily attendance :
Percentage of attendance :
Total No. of working days :

Roll No.	NAME	No. of in Admission Registered	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	Pummi Kumari		P	A	P	P	P	A	P	P	P	P	L	A	A	P	P
2	Reema Nayak		P	P	A	H	P	P	A	P	P	P	H	P	P	A	P
3	Savitri tirkey		P	P	P	L	P	P	P	P	P	P	L	P	P	P	P
4	Neetu Lugun		A	P	P	L	P	P	P	P	P	P	L	P	P	P	P
5	Supriya topno		P	P	P	L	P	P	P	P	P	P	L	P	P	P	P
6	Seema Surin		P	P	P	L	P	P	P	P	P	P	L	P	P	P	P
7	James Bare		P	P	P	L	P	P	P	P	P	A	L	P	P	A	P
8	Asim Lugun		P	P	P	A	A	P	P	P	P	P	A	P	P	P	P
9	Abhijit Kachhap		P	P	P	L	P	P	P	P	A	P	L	P	P	P	P
10	Laxmi Mahto		A	P	P	L	P	A	P	P	P	A	L	P	P	P	P
11	Asrael bhengra		P	A	P	L	P	P	P	P	P	P	L	P	P	P	P
12	Sayun bhengra		P	P	P	L	P	P	P	P	P	P	L	P	A	A	P
13	Manish dungam		P	P	P	D	P	P	P	P	P	P	A	P	P	P	P
14	Abhay choudhary		P	P	P	L	P	P	P	A	P	P	L	P	P	P	P
15	Sapan Sahil Michyari		P	P	P	L	P	P	P	A	P	P	L	P	P	P	P
16	Rahul Lohar		P	A	P	L	P	P	P	P	P	P	L	P	P	P	P
17	chandan mahto		A	P	P	L	P	A	P	P	P	P	L	P	P	P	P
18	manish mahto		A	A	P	L	A	P	P	P	P	P	L	P	P	P	P
19	usha tuti		P	A	P	Z	A	P	P	P	P	P	Z	P	P	P	P
20	Asha Kachhap		P	A	P	L	P	P	P	P	P	A	L	P	P	P	P
						A							A				
	No. of Student Present :																
	No. of Student Absent :					S							S				
	Total :																

16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Present	Late	Leave	Absent	REMARKS
P	P	L	P	P	P	P	P	P	L	P	A	P	P	P						
P	A	H	P	P	P	A	P	P	H	A	P	P	P	P						
P	A	L	P	P	P	P	P	P	L	A	P	P	P	P						
P	A	L	P	P	P	P	P	P	L	A	P	P	P	P						
P	P	L	P	P	P	P	P	P	L	P	P	P	P	P						
P	P	L	P	P	P	P	P	P	L	P	P	A	P	P						
P	P	L	P	P	P	P	P	P	L	P	P	P	P	P						
P	P	L	P	P	P	P	P	P	A	P	P	P	P	P						
P	P	L	P	A	P	P	P	P	L	P	P	P	P	P						
P	P	L	P	P	P	P	P	A	L	P	P	P	P	P						
P	P	L	P	P	P	P	P	P	L	P	P	P	P	P						
A	P	A	P	P	P	P	P	P	A	P	P	P	A	P						
P	A	L	P	P	P	P	P	P	L	P	P	P	P	P						
A	A	L	P	P	P	P	P	P	L	P	P	P	P	P						
P	P	L	P	P	P	P	P	A	L	P	P	P	A	A						
P	P	L	P	P	P	P	P	P	L	P	P	P	P	P						
P	P	L	P	P	P	P	P	P	L	P	P	P	P	P						
P	P	L	P	P	P	P	P	P	L	P	P	P	P	P						
P	P	Z	P	P	P	P	P	A	Z	P	P	P	P	P						
P	P	L	P	P	P	P	P	A	L	P	P	A	P	P						
		A							A											
		S							S											

Signature

Class Teacher

ACTING PRINCIPAL
ST. AUGUSTINE'S COLLEGE
MANOHARPUR, W. SINGHBHUM

ST AUGUSTINE'S COLLEGE
W. SINGHBHUM
JHARKHAND
MANOHARPUR

Register of Daily Attendance of Students

School Register No. 1B

Hindu
Mohammadcn
Others
Total

Class Computer Sec.

Month of Oct 2022

No. of Free Students :
No. of Half Free Student :

Average daily attendance :
Percentage of attendance :
Total No. of working days :

Roll No.	NAME	No. of in Admission Registered	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	pummi Kumari		P		P	P	P	P	P	P		A	P	P	P	A	P
2	Reema Nayak		A		P	P	P	P	P	P		P	P	A	P	P	P
3	Savitri tirkey		P		P	P	P	P	P	P		P	P	P	P	P	P
4	Neetu Lugun		A	H	P	P	P	P	P	P	H	A	P	P	P	P	P
5	Supriya topno		A		P	P	P	P	P	P		P	P	P	P	P	P
6	Seema Surin		A		P	P	P	P	P	P		P	A	P	P	P	P
7	James Bari		A		P	P	P	P	P	P		A	P	P	P	P	P
8	Asim Lugun		A		P	P	P	A	P	P		P	P	P	P	P	P
9	Abhijit Kachhap		P		P	P	P	P	P	A		P	P	P	P	P	P
10	Laxmi mahto		P	H	A	P	P	P	P	P	H	P	P	P	P	P	P
11	Israel bhengra		P		A	P	P	P	P	P		P	P	P	P	P	P
12	Sayun bhengra		P		P	A	P	P	A	P		P	P	A	P	A	P
13	Manish dragam		P		P	P	P	P	A	P		P	P	A	P	P	A
14	Abhay choudhary		P		P	A	P	P	A	P		P	P	A	P	P	A
15	Sapan Sahil michyari		P	A	P	P	P	P	A	P	A	P	P	A	P	A	A
16	Rahul Lohar		P		P	A	P	P	P	P		P	P	A	P	P	P
17	chandan Mahto		A		P	P	P	P	A	P		P	P	A	P	P	P
18	Manish Mahto		P		P	P	P	P	P	P		P	P	A	P	P	P
19	Usha tuti		P		P	P	P	P	P	P		P	P	A	P	P	P
20	Asha Kachhap		P		P	A	P	P	A	P		P	P	A	P	P	P
				H							H						
				A							A						
	No. of Student Present :																
	No. of Student Absent :																
				S							S						
	Total :																

DANCE																No. of Days				REMARKS
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Present	Late	Leave	Absent	
	P	P	P	P	P	P		A	A	P	P	P	P		P					
	P	P	P	P	P	P		A	P	P	P	P	P		P					
	P	A	P	P	P	P		P	P	P	A	P	P		P					
H	P	P	P	P	P	A	H	P	P	P	P	P	P	H	P					
	P	P	P	P	P	P		A	P	P	P	P	P		P					
	P	P	P	P	P	P		P	P	P	P	P	P		P					
	P	P	P	P	P	P		A	P	P	P	P	P		A					
	A	P	P	P	P	P		P	P	P	P	P	P		A					
	P	P	P	P	A	P		P	P	P	P	P	P		P					
H	P	P	P	P	P	P	H	P	P	P	P	P	P	H	P					
	A	P	P	P	P	P		A	P	P	P	P	P		P					
	P	P	P	P	P	P		P	P	P	P	A	P		P					
	P	A	P	P	P	P		P	P	P	P	P	A		P					
	P	A	P	P	P	P		P	P	P	P	P	P		A					
A	P	A	P	P	P	P	A	P	P	P	P	P	P		P					
	A	P	P	P	P	P		A	P	P	P	P	P	A	P					
	P	P	P	P	P	P		P	P	P	P	P	P		A					
	A	P	P	P	P	A		P	P	P	P	P	P		P					
	P	P	P	P	P	P		P	A	P	P	P	P		P					
	P	P	P	P	P	P		P	P	P	P	P	P		P					
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Signature

Class Teacher

ACTING PRINCIPAL
ST. AUGUSTINE'S COLLEGE
MANOHARPUR, W. SINGHBHUM

ST AUGUSTINE'S COLLEGE
W. SINGHBHUM
JHARKHAND
MANOHARPUR

Register of Daily Attendance of Students

School Register No. 1B

Hindu
Mohammaden
Others
Total

Class Computer Sec.

Month of Nov 2022

No. of Free Students :
No. of Half Free Student :

Average daily attendance :
Percentage of attendance :
Total No. of working days :

Roll No.	NAME	No. of in Admission Registered	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
			ATTEN														
1	Pummi Kumari		P	P	P	P	P	|	A	P	P	P	P	A	|	|	P
2	Reema Nayak		P	P	P	P	P	|	P	P	P	P	P	P	|	|	A
3	Savitri tirkey		P	A	P	P	P	|	P	P	P	P	P	A	|	X	P
4	Neetu Lugun		P	P	P	P	P	|	P	P	P	A	P	P	|	|	P
5	Supriya topno		P	P	A	P	P	X	P	P	P	P	P	P	X	|	P
6	Seema Surin		P	P	P	A	A	|	P	P	P	P	P	P	|	|	P
7	James Bari		P	P	P	P	P	|	A	P	P	P	P	A	|	|	P
8	Arim Lugun		P	P	P	P	P	|	A	P	P	P	P	P	|	C	P
9	Abhijit Kachhap		P	A	P	P	P	|	A	P	P	P	P	P	|	|	A
10	Laxmi mahto		P	A	P	P	P	|	P	P	P	P	P	P	|	|	P
11	Israel bhangra		P	P	P	P	P	C	A	P	P	P	P	P	C	|	P
12	Sayun bhangra		P	P	P	P	P	|	P	P	P	P	P	P	|	|	P
13	Manish dragam		A	P	P	P	P	|	P	P	P	P	P	P	|	A	P
14	Abhay choudhary		A	P	P	P	P	|	P	P	A	P	P	P	|	|	A
15	Sapan Sabilmichyari		P	A	A	A	A	|	A	P	P	P	P	P	|	|	P
16	Rahul Lohar		P	P	P	P	P	A	P	P	P	P	P	P	A	|	P
17	chandan mahto		P	A	P	P	P	|	P	P	P	P	P	P	|	|	P
18	manish mahto		P	A	P	P	P	|	P	P	P	P	P	P	|	H	P
19	usha tuti		P	A	P	P	P	|	A	P	P	P	P	P	|	|	A
20	Asha Kachhap		P	A	P	P	P	|	A	P	P	P	P	P	|	|	A
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No. of Student Present :								|							|	
No. of Student Absent :								|							|	
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Total :																	

Roll No.	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Present	Late	Leave	Absent	REMARKS
	DANCE																No. of Days				
1	A	P	P	P	|	P	P	P	P	P	P	|	P	P	P	P					
2	A	P	P	P	|	P	P	P	P	P	P	|	P	P	P	P					
3	P	P	P	A	|	P	P	P	P	P	P	|	A	P	P	P					
4	P	A	P	P	|	P	P	P	P	P	P	|	P	P	A	P					
5	P	P	P	P	X	P	P	P	P	P	P	X	P	P	P	P					
6	A	P	P	P	|	P	P	P	P	P	P	|	P	P	P	P					
7	A	P	P	P	|	P	P	P	P	P	P	|	P	P	P	P					
8	P	P	P	P	|	P	P	P	P	P	P	|	P	P	P	P					
9	A	P	P	P	|	P	P	P	P	P	P	|	P	P	P	P					
10	P	P	P	P	|	P	P	P	P	P	P	|	P	P	P	P					
11	P	P	P	P	C	A	P	P	P	P	P	C	P	P	P	P					
12	P	P	P	P	|	P	P	P	P	P	P	|	P	P	P	P					
13	P	A	P	P	|	P	P	P	P	P	P	|	A	P	P	P					
14	P	P	A	P	|	P	P	P	P	P	P	|	A	P	P	P					
15	P	P	P	P	|	P	P	P	A	P	P	|	P	P	P	P					
16	A	P	P	P	A	P	P	P	P	P	P	A	A	P	P	P					
17	P	A	P	P	|	P	P	P	P	P	P	|	A	P	P	P					
18	P	P	P	P	|	P	P	P	P	P	P	|	A	P	P	P					
19	P	P	P	P	|	P	P	P	P	P	P	|	A	P	P	P					
20	P	P	P	P	|	P	P	P	P	P	P	|	P	P	P	P					
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Signature

Class Teacher

ACTING PRINCIPAL
ST. AUGUSTINE'S COLLEGE
MANOHARPUR, W. SINGHBHUM

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1. Computer Fundamentals (Day 01)

- Computer Basics
- History of Computer
- Identify Hardware in Computer
- Generation of Computer
- Types of Computer
- Processor Identification
- Types of RAM used in computer
- Types of Output Devices
- Types of Input Devices
- Q&A Session

2. Windows (Day 02)

- Start button
- Program
- Document
- Setting
- Find
- Run
- Shut down
- Log out
- Desktop
- Icon
- Taskbar
- Desktop setting
- Control Panel
- Accessories & Multimedia
- Wordpad
- Q&A Session

3. Microsoft Office Word (Day 03)

- Document Navigation Tips & Manipulating Text
- Formatting characters & paragraphs
- Themes and Templates & Quick Parts
- Quick parts & Preparing Documents for printing
- Q & A session

4. Microsoft Office Word (Day 04)

- Links, Headers, and Footers & Refrences
- Mail merge & Visual content
- Reviewing Documents
- Q & A session

Bulletin Board Cell

ST. AUGUSTINE'S COLLEGE
W. SINGHBHUM
JHARKHAND
MANOHARPUR

5. Microsoft Office Word

- Protecting and sharing Documents
- Q & A Session

6. Microsoft Office Excel (Day 05)

- Introduction
- Entering, Editing and Formatting Data
- Formatting Numbers
- Managing Worksheets
- Modifying Rows and Columns

7. Microsoft Office Excel

- Changing Views
- Q & A Session

8. Microsoft Office Excel (Day 06)

- Conditional Formatting
- Tables
- Data Tools
- Referencing Formulas
- Ranges and Dates
- Q & A session

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9. Microsoft Office PPT (Day 07)

- Introduction
- Applying Themes and Layouts to Slides
- Working with Objects
- Entering, Editing, and Formatting Text
- Outline View and Proofing Presentations
- Inserting Pictures, Graphics, Shapes, and Other Things
- Printing, Sharing, and Exporting Slides
- Working with Master Slides
- Adding Transitions and Animation
- Q & A Session

10. Microsoft Office PPT (Day 08)

- Adding Sound and Video
- Charts
- Inserting Pictures
- Inserting Graphics
- Inserting Shapes
- Inserting Pictures, Graphics, Shapes, and Other Things

ST. A
MAN

- Adding Notes
- Reading Notes
- Q & A Session

11. Microsoft Office PPT (Day 09)

- Font Color
- Background Color
- Q & A Session

12. Internet (Day 10)

- Basic of Computer Networks
- Local Area Network (LAN)
- Wide Area Network (WAN)

13. Internet (Day 11)

- Concept of Internet
- Applications of Internet
- Troubleshooting

14. Internet (Day 12)

- World Wide Web (WWW)
- Web Browsing Software
- Search Engines
- Surfing the web

15. Q & A (Day 13)

- Threats to computer

16. Group Discussion (Day 14)

- Cyber-crime and Computer ethics

17. Certificate Distribution (Day 15)

- Cyber law and Importance

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% Marks	Grade	Interpretation
50-59.9	C	Satisfactory
60-69.9	B	Fair
70-79.9	A	Good
80-100	A+	Excellent

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Rourkela

Director
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LEGEND

% Marks	Grade	Interpretation
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60-69.9	B	Fair
70-79.9	A	Good
80-100	A+	Excellent

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